

1. Introduction

The Causeway Lodge No. 7588 ("we", "our", "us") is committed to protecting the privacy of individuals who interact with us. This policy outlines how we collect, store, and process personal data in compliance with the **UK General Data Protection Regulation (UK GDPR)** and the **Data Protection Act 2018**.

2. Data Controller

The designated person responsible for managing data related to The Causeway Lodge 7588 is **[NK]**, who oversees the website and handles any messages received.

3. What Data We Collect

We collect and process the following personal data:

- Names
- Telephone numbers
- Any other information provided via enquiries

4. Purpose of Data Collection

We collect personal data solely for the purpose of:

- Responding to enquiries about Freemasonry and membership.
- Communicating with individuals interested in joining The Causeway Lodge No. 7588.

5. Data Retention & Deletion

- If an individual does not proceed with membership, their details will be deleted.
- If an individual **joins The Causeway Lodge 7588**, their data will be processed in accordance with Masonic membership records and relevant regulations.

6. Data Security

We take appropriate measures to protect personal data from unauthorised access, loss, or misuse.

7. Sharing of Data

- We do **not** sell, share, or distribute personal data to third parties.
- Data is only accessible by authorised personnel within The Causeway Lodge 7588.

8. Your Rights

Under UK GDPR, individuals have the right to:

· Request access to their personal data.



- Request correction or deletion of their data.
- Object to data processing.
- Withdraw consent at any time.

Requests can be made by contacting Causeway7588@gmail.com

9. Links to External Policies

For further information on data protection, please refer to the **Provincial Grand Lodge of Sussex** privacy policies via the following links: https://sussexmasons.org.uk/privacy-policy/

10. Changes to This Policy

This policy may be updated periodically. The latest version will always be available on our website.

Contact Us

If you have any questions regarding this policy, please contact:

Causeway Lodge

Denne Road

Horsham

01/03/2-25